

Bengkel Hands on Electronic Scheduled Waste Information Systems (eSWIS) Getting Start with eSWIS

BENGKEL HANDS ON eSWIS 9 MAC 2017(KHAMIS) @ BILIK ICT, IBU PEJABAT PUTRAJAYA

Masa	Program
0800 am	Pendaftaran peserta & Sarapan Pagi
0915 am	Kata-Kata Aluan Ketua Penolong Pengarah Bahagian Bahan Berbahaya, Seksyen Perlesenan Puan Rosni Binti Ismail
0930 am	Hands On eSWIS - Modul Notifikasi, Inventori dan Nota Konsainan
1100 am	Hands On eSWIS - Modul WAC - Taklimat mengenai Waste Characteristic, WAC, Lampiran A, Lampiran E, TWG
1230 pm	Rehat dan Makan Tengahari
0230 pm	Hands On eSWIS (bersambung) - Modul WAC - Taklimat mengenai Waste Characteristic, WAC, Lampiran A, Lampiran E, TWG
0430 pm	Minum Petang & Bersurai

Objectives

At the end of the session, you will be able to:

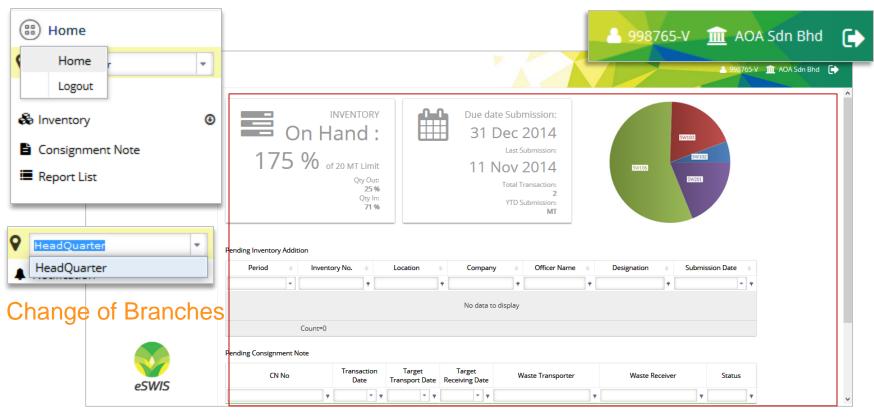
- Registration & Activation
- Waste Generation Notification
- Waste Inventory Handling
- Consignment Note Submission
- Waste Receiving Exercise
- Reporting Review



Overview of Navigation

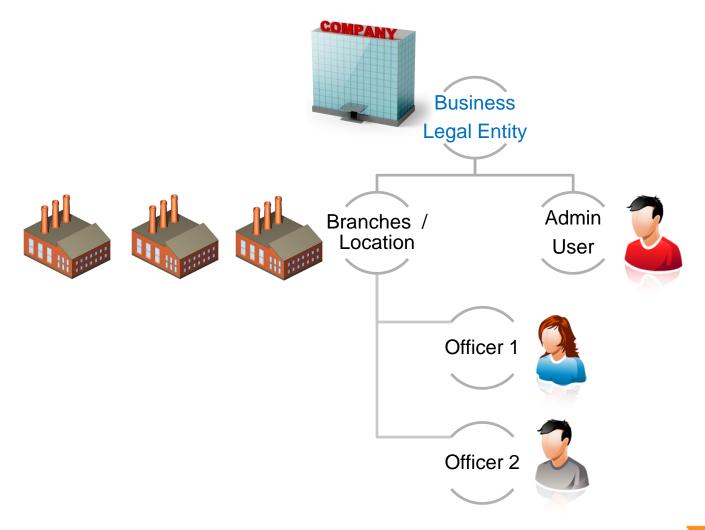
Menu & Options

Action Panel



Content Area

Concept of Entities Inside eSWIS



Overview of Designated User Role







Company Admin

- Manage Branches
- Register Employee
- Handling Access
 Permission
- Report oversee multiple locations / Branches

Operation Officer (WG)

- Perform Notification
- Add Storage Location
- Inventory Handling (addition / adjustment)
- Consignment Note

Operation Officer (WT / WR)

- Review Consignment Note
- Acknowledge Transfer
- Exercise Receiving on Consignment Note (Receive or Reject)

Landing Page Company Admin

									å 7.	21322-P 👖	IIT KLJ ENGI	NEERING 9M) SD	N.
Home													
HeadQuarter 💌		IN	IVENTORY	A	Due da	ate Submissio	on:						
Manage Profile		On Ha	and :		🗄 31 I	Dec 201	4	5W102					
Manage Branch						Last Submiss	ion:	SWIUZ					
Manage Employee	i i	8 % of 2	20 MT Limit		17 1	Nov 201	4			SW108			
Report List			Qty Out: 0%			Total Transact			SW1 SW103	104			
			Qty In:			YTD Submiss			5W105				
			0.96										
			0 %				MT						
	Pending Inventory / Period +	Addition Inventory N		Location +	Compa			Designation	¢ 2	Submission	Date 💠		
	Period ¢	Inventory N	0. ¢ •	Ŷ			Officer Name	Ŷ	2 ¢	Submission	Date \$		
	Period Oct 2014	2014101601305	lo. ¢ ¢ 58 Mala	🕈 ka Branch	KLJ ENGINEERING	any ¢ • • • 9M) SDN. BHD.	Officer Name Diana	Office Assistant	_	Submission			
	Period ¢	Inventory N 2014101601309 2014100921203	lo. ¢ ¢ 58 Mala	Ŷ		any ¢ • • • 9M) SDN. BHD.	Officer Name Diana	Ŷ	_	Submission			
	Period Oct 2014	2014101601305	lo. ¢ ¢ 58 Mala	🕈 ka Branch	KLJ ENGINEERING	any ¢ • • • 9M) SDN. BHD.	Officer Name Diana	• Office Assistant	_	Submission			
	Period Oct 2014	Inventory N 2014101601305 2014100921205 Count=2	lo. ¢ ¢ 58 Mala	🕈 ka Branch	KLJ ENGINEERING	any ¢ • • • 9M) SDN. BHD.	Officer Name Diana	• Office Assistant	_	Submission			
eSW/S	Period • Oct 2014 • Oct 2014 •	Inventory N 2014101601303 2014100921203 Count=2	lo. ¢ ¢ 58 Mala	🕈 ka Branch	KLJ ENGINEERING KLJ ENGINEERING Target	any ¢ § 9M) SDN. BHD.	Officer Name Diana	• Office Assistant	Ŷ				



Waste Receiver is allowed to manage profile, manage branch, manage employee and view report

Manage Company profile

Step: 1. Click Manage Profile, 2. Update the company details.

🖺 Save			🔺 998765-V 🏦 AOA Sdn Bhd 🕞
Company Profile			
ROC No *	Postal Code *	12300	
998765-V	Country *	MALAYSIA	
Company Name *	State *	KEDAH 👻	
Industry *	District *	BANDAR BAHARU	
Bengkel / Workshop 👻	Area *	KUALA SELAMA	
Sub Group *	Tel No *	+60345673345	
Address *	Fax No	+60345673340	
LOT 1008, JALAN KEMAMAN RIA	Email *	aoa@gmail.com	
TAMAN PERINDUSTRIAN AMAN	Contact Person *	Jack Sun	
	Designation *	Manager 💌	
	Contact Number *	+60164768905	

3. Click 🖺 Save button to save any new changed data.

Each branch will having its own approved DOE File Number. For information about DOE File Number, contact officer of respective JAS State. Step:

- 1. Click *A* Manage Branch and a list of registered branch will be displayed
- 2. Click + New button and a window form will display

+	New							≗ 998765-V 🏦	AOA Sdn Bhd (
	DOE File No 🔹	Branch Name 🔹	Address	0	Created By $_{\odot}$	Created Date 🕤	Updated By $_{\oplus}$	Updated Date 🗉	Status 🔹
						-		•	
	12323	AOA PJ	no 1		998765-V	10/11/2014			Active
	ASSH/SPT(B)33/111/200	AOA Perak	no 22		998765-V	10/11/2014			Active

	G Back 🖺 Save								2 721322-P 🏦 KLJ ENGINEERIN	NG 9M) SDI
(B) Home	DOE File No *	^	DOE File No 💠	Branch Name 🔶	Address \$	Created By \diamond	Created Date 🗧	Updated By \diamond	Updated Date	
P HeadQuarter	Branch Name *						•		•	
Manage Profile	Industry *	-	AS:C91/110/606/030	Malaka Branch	TKT 4-6	721322-P	09/10/2014		Active	
✓ Manage Branch	Sub Group *	-								
 Manage Employee Report List 	Address *									
	Postal Code *									
		-								
		•								
	PBT *	-								
	District *	•								
	Area *	•								
	Tel No * +6									
	Fax No +6									
	Branch Email * Eg. john.doe@gmail.com									
	Contact Person									
	Designation	•								
	Contact Number +6									
eSWIS	Contact Email	~								
esvvis	<	>								

3. Steps of add branch: Save G Back 3.1 Fill in DOE File No. 3.2 Fill in Branch Name (III) Home DOE File No * Ø 3.3 Specify Industry Branch Name * Head Quarter Manage Profile 3.4 Specify Sub Group Industry * Manage Branch 3.5 Fill in Address. Sub Group * -Manage Employee 3.6 Fill in Postal Code. Address * Report List 3.7 Select Country 3.8 Select State 3.9 Select PBT Postal Code * 3.10 Select District Country * MALAYSIA • 3.11 Select Area (Continue...) State * -PBT * -District * -

-

Area *

- 3. (....Continue) Steps of add branch:
 - 3.12 Fill in DOE File No.
 - 3.13 Fill in Telephone Number.
 - 3.14 Fill in Fax Number.
 - 3.15 Fill in Branch Email.
 - 3.16 Fill in Name of Contact Person who responsible in the branch.
 - 3.17 Select Designation of the contact person
 - 3.18 Fill in Contact Number of Contact Person.
 - 3.19 Fill in Email address of Contact Person.
 - 3.20 Click Save button to save the new entry
 - or click G Back to cancel the entry.

Tel No *	+6
Fax No	+6
Branch Email *	Eg. john.doe@gmail.com
Contact Person	
Designation	•
Contact Number	+6
Contact Email	

Manage Company Employee

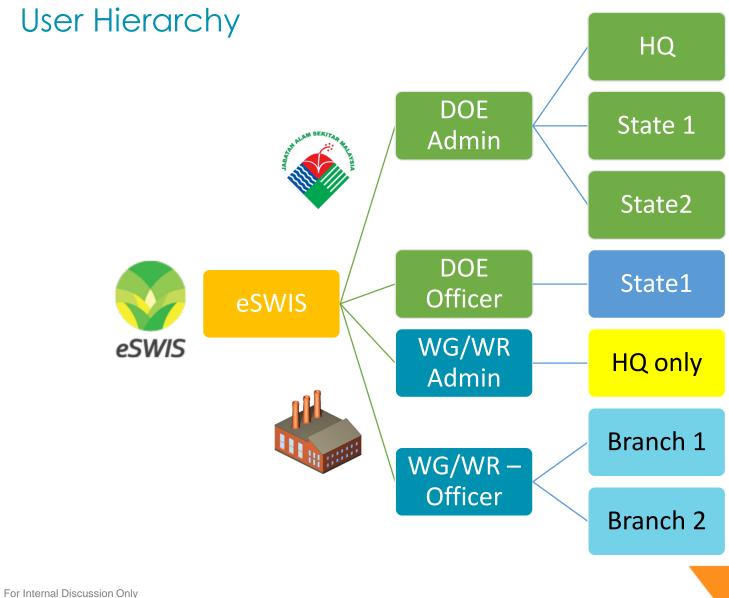


+	New						2 99876	5-V 🏦 AOA Sdn Bhd
	Location \diamond	Employee ID 🔹	Full Name	0	Created By 💧	Created Date 🔹	Updated By 💧	Updated Date 🔹
						•		•
	HeadQuarter	A0007	Mark Lee		998765-V	07/11/2014		

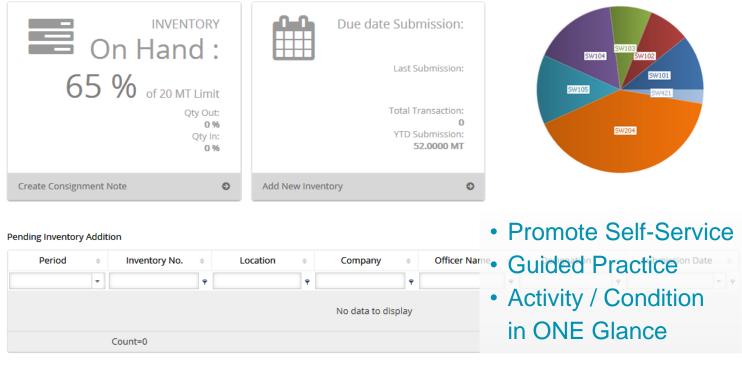
3. Click 🖺 Save button to save any new changed data.

Manage Company Employee

3. Steps of add Employee:	G Back 🖺 Save
3.1 Fill in Employee ID of reporting entity.	
3.2 Select Branch In-Charged	Manage Personal Employee Details
(Branch required to be register before it can display)	Location *
3.3 Select Salutation	Employee ID *
3.4 Fill in Full Name.	Salutation *
3.5 Fill in IC. No.	Full Name *
3.6 Select Designation of the employee	IC No *
3.7 Fill in Email	Designation *
3.8 Select Gender.	Email * Eg. john.doe@gmail.com
3.9 Fill in Contact Number of the employee	Gender OMale OFemale
3.10 Fill in User ID and Password	Contact Number +6
3.11 Click 🖺 Savebutton to save	User ID *
	Password *



Concept of Notification & Dashboard



Pending Consignment Note

CN No	Transaction Date	Target Transport Date	Target Receiving Date	Waste Transporter	Waste Receiver	Status
Ŷ	τ 9	τ 9	τ 9	Ŷ	٩	٩
			No data to	o display		

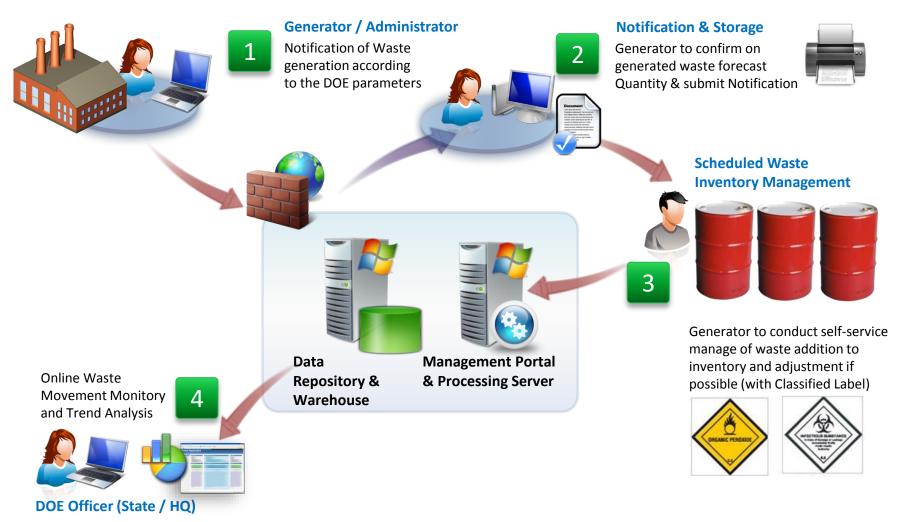
Dashboard

Inventory and Due date Submission

INVENTORY On Hand : 75 % of 20 MT Limit Qty Out: 1% Qty In: 105 %	Due date Submission: 30 Nov 2014 Last Submission: 14 Oct 2014 Total Transaction: 8 YTD Submission: 80.0000 MT
Create Consignment Note	Add New Inventory

Monitor 20 MT limit & 180 days Inventory in storage

Overview of Notification & Inventory

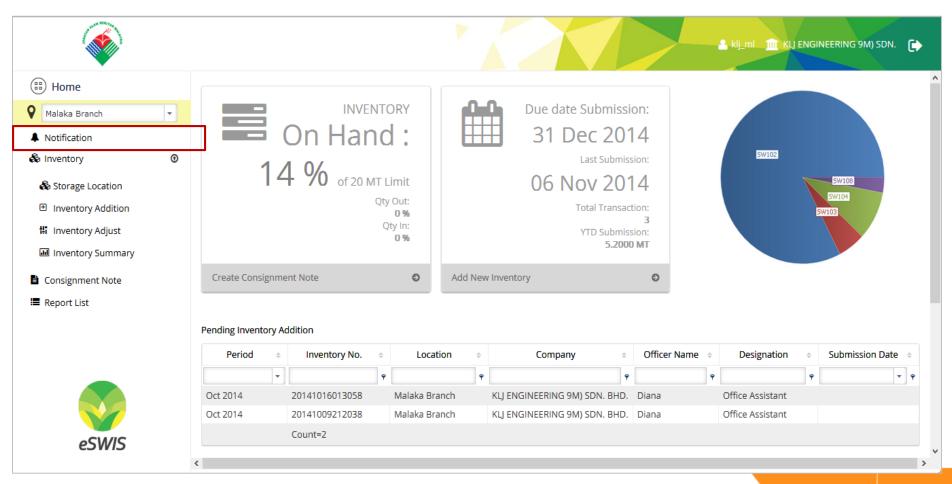


Demo – Notification

(💄 kij_mit. 🏦 Kij ENGINEERING 9M) SDN. 🕞
🛞 Home		
💡 Malaka Branch 👻	INVENTORY	Due date Submission:
A Notification	On Hand :	31 Dec 2014
& Inventory 🕑		Last Submission: SW102
🗞 Storage Location	14 % of 20 MT Limit	06 Nov 2014
Inventory Addition	Qty Out:	Total Transaction:
🗱 Inventory Adjust	🕒 Back 🛛 🔁 Save to Drafts 🖉 Submit	🚢 kij_mi 🏦 Kij ENGINEERING 9M) SDN. 🕞
Inventory Summary	^	
Consignment Note	Notification	Vaste Generation
🔳 Report List	Notification No : Auto Generated	Production Information
	File Ref No :	Raw Material / Chemicals MT 💿
	Date: 14/11/2014 DOE File No: A5:C91/110/606/030	# Raw Material / Chemicals* Quantity (MT)*
	KLJ ENGINEERING 9M) SDN. BHD. Location Details : [1009011749]	No data to display
	TKT 4-6 PETALING JAYA	
	SELANGOR	Naste Information
eSWIS		Waste Code
	Reporting Officer : View Details	SW102 Source of Waste
	Unice Assistant	SW101 Waste of lead acid batteries in whole or crushed form MT
		SW103 Wate Name or Wate
	5W102: 82.57 %	SW104 Waste Component Components of Waste
	[SW108: 2.90 %]	O Package Type ▲
	SW104: 9.08 % SW103: 5.45 %	
	< > *	# Waste Code* Waste Name* Waste Component Waste Type* Source of Waste* Quantity (MT)* Package Type*

Notification

Step 1: Clicked on Menu 🔺 Notification



Notification listing

Step 2: Clicked on + New button

+	New	🕼 Draft 🖉 Sub	mitted Q Filter			<mark>≗</mark> ka_ho	a 🏦 Kualiti Alam Sdn I	Bhd 🕞
		Notification No. \Rightarrow	File Ref No. 🔶	Waste Generator \diamond	Officer Name 💠	Designation +	Submission Date 👙	Posted \Rightarrow
							•	
>		20141014131702	55645	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	14/10/2014	Submi
>		20140926121336	d	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	26/09/2014	Submi
>		20140924121757	123213	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	24/09/2014	Draft
>		20140924121806	123213	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	24/09/2014	Submi

Waste Generator is allows to create new notification + New, view drafted notification C Draft, and view submitted notification Submitted.

New Notification

Step 3: Fill in the required field.

O Back Save to Drafts Submit				klj_ml 🏦 KL
Notification No : Auto Generated File Ref No : Date: 14/11/2014 DOE File No: AS:C91/110/606/030 KLJ ENGINEERING 9M) SDN. BHD. Location Details : [1009011749] TKT 4-6	Waste Generation Production Information Raw Material / Chemicals #	Raw Material / Chemi	MT icals*	Quant
PETALING JAYA SELANGOR MALAYSIA Reporting Officer : View Details Diana Office Assistant	Waste Information Waste Code SW101 SW102 SU102	SW102 Vaste of lead acid batteries in whole or crush Vaste Name *	ned form MT	
SW102: 82.57 % SW108: 2.90 % SW104: 9.08 % SW103: 5.45 %	SW103 SW104	Vaste Component Components of Waste	· · ·	
< > ×	# Waste Code*	aste Name* Waste Component Wa	aste Type* Source of Waste* Qua	ntity <mark>(MT)</mark> *



Please note that the red asterisk * indicates that this field MUST BE KEYED-IN.

New Notification – Required field

Steps of create notification:

- a) Fill in File Ref No (Optional).
- b) Fill in Product Information (Raw Material / Chemicals) (Optional).
- c) Fill in quantity of product in MT (Optional).
- d) Click **G** to add product information. (continue....)

Notification					
Notification No : Auto Generated					
File Ref No : a)					
Date: 14/11/2014 DOE File No: AS:C91/110/606/03					

Production Information			
Raw Material / Chemicals b)	C)	MT	O d)

New Notification – Required field

(.....continue) Steps of create notification:

- e) Select waste code by typing in the waste code or clicking the listed code.
- f) Fill in Source of Waste (Optional).
- g) Fill in quantity of waste material in MT.
- h) Fill in Waste Name.
- i) Fill in Waste Component (Optional).
- j) Select Waste Type by clicking down arrow.
- k) Select Package Type by clicking down arrow.
- I) Click **O** to add waste information.

Waste Co	ode	C14/1.0.2		
e)	Ŷ	SW102	Source of Waste f	
SW101		Waste of lead acid	batteries in whole or crushed form	д) мт
SW102		Waste Name *	Name of Waste	
SW103		Waste Component		
SW104		waste component	Components of Waste	
		Waste Type *	j)	-
 (a) 		Package Type *	k)	- 0 0)



Please note that the red asterisk * indicates that this field MUST BE KEYED-IN.

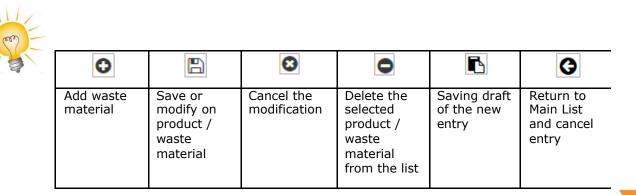
New Notification – Save and Submit

Step:4

Click Save to Drafts to save new entry as draft or

- Click Submit to submit new entry.
- Click **G** Back to cancel the entry and return to main listing.

G Back Save to Drafts Submit		L klj_ml
Notification Notification No : Auto Generated File Ref No :	Waste Generation Production Information Raw Material / Chemicals	MT O
Date: 14/11/2014 DOE File No: AS:C91/110/606/030	#	Raw Material / Chemicals*
KLJ ENGINEERING 9M) SDN. BHD.		No data to display



Cancel Submitted Notification - Notification listing

Step 1: Clicked on the selected notification record.

ŧ	New	🕼 Draft 🖉 Sub	mitted Q Filter			🛓 ka_ho	a 🔟 Kualiti Alam Sdn	Bhd 🕞
		Notification No. \Rightarrow	File Ref No. 🔅	Waste Generator 🔶	Officer Name 💠	Designation 🔅	Submission Date 👙	Posted \$
							•	
>		20141014131702	55645	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	14/10/2014	Submi 🔨
>		20140926121336	d	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	26/09/2014	Submi
>		20140924121757	123213	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	24/09/2014	Draft
>		20140924121806	123213	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	24/09/2014	Submi

Cancel Submitted Notification

Step 2 : Click Request Cancel to cancel the Notification Click OK to confirm the cancellation

🕒 Back 🛛 🕄 Requ	uest Cancel	🔒 Print	← Forw	ard			≗ klj_ml _1
Notification Notification No : Auto Generat File Ref No : Date: 14/11/2014 DOE File No: A KLJ ENGINEERING 9M) SD	5:C91/110/606/030 N. BHD.	Waste Generation	rmation	st Cancella OK	tion?	MT ①	Q
	Add waste material	Save or modify on product / waste material	Cancel the modification	Delete the selected product / waste material from the list	Saving draft of the new entry	Return to Main List and cancel entry	

Review of Demo Results

What we have after Notification Process

- Success Submission of Notification
- Success Listing of Submitted Waste Code in Inventory Addition



Concept of Present Inventory Process



<u>2014/05</u>		2014/06
Opening:	10	eni
Storage:	2	
Transferred:	2	
Handled:	2	andleo
Balance:	8	Balance:

2014/06	
anir	8
	2
	2
andleo	2
Balance:	6

20	14	I/O	7

- Opening:
- Storage:
- Transferred: 2

6

2

2

4

- Handled:
- Balance:

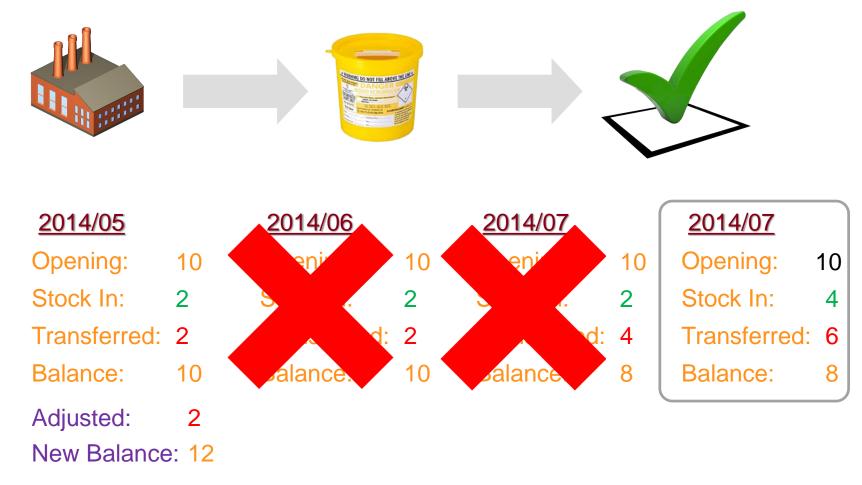
2014/06

- Opening: 4
- Storage:
- Transferred: 2

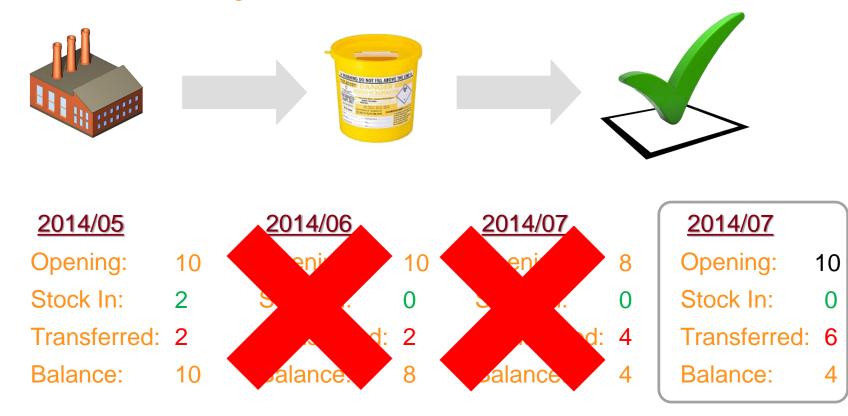
2

- Handled: 2
- Balance: 2

Concept of Proposed Inventory Process Waste Generation with transfer Out / Consignment Note



Concept of Proposed Inventory Process Transfer Out / Consignment Note without Waste Generation

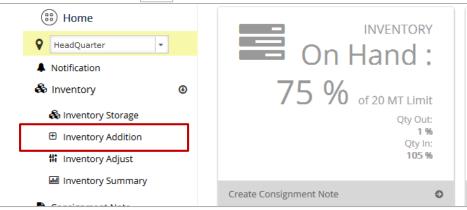


Demo – Inventory Handling

				-	klj_ml 🏦 KLJ ENGINEERING 9N	1) SDN. 🕞	
Home Malaka Branch T	INVENTOR On Hand		Due date Submi			^	
Notification		: ===	31 Dec 20	J14			
linventory 😗			c.	· · · · · · · · · · · · · · · · · · ·	SW102		
 Storage Location Inventory Addition 	G Back Save to Drafts Submit Z	ero Waste Generated				💄 pcesb	III PETRONAS CHEMICALS ETHYLENE
1 Inventory Adjust		1tem Code	Balance B/F (MT)	Qty Generated (MT)	Qty Generated (Kg)	Balance (MT)	Last Qty Generated (MT)
Inventory Summary	Inventory Addition	SW102	1.1010			1.10	0.0091
	Inventory No: Auto Generated	SW103	0.0000			0.00	0.0000
Consignment Note	Date: 19/11/2014 DOE File No: (B)T:35/119 /104/001	SW109	0.0000			0.00	000 0.0000
Report List	Jude 13/11/2014 DOC NE 101 /104/001	SW110	0.0000			0.00	0.0000
	PETRONAS CHEMICALS ETHYLENE	SW201	0.0000			0.00	000 0.0000
	SDN. BHD.	SW202	0.0000			0.00	0.0000
	Location Details: [1103T14303931]	SW305	0.0000			0.00	0.0000
	Lot 3834, Kawasan Bukit Tengah, Km 105,	SW309	0.0000			0.00	
	KEMAMAN TERENGGANU	SW311	0.0000			0.00	
	MALAYSIA	SW321	0.0000			0.00	0.0000
-CM//C		Page 1 of 2 (20 item	ns) 🔇 1 2 📀				
eSWIS	Reporting Officer: View Details						
	PCESB Officer						
	Supervisor						
	SW102:100.00						
		*					

Inventory - Listing

Step 1: Clicked on Menu 🕒 Inventory Addition



Step 2: Inventory Addition listing will be displayed

+ New I Draft I Submitted Q Filter				er			💄 ka_t	ng 🏦 Kualiti Alam Sdn Bhd 🕞
		Period \$	Inventory No 🛛 🗢	Company Name 💠	Officer Name 👙	Designation \Rightarrow	Submission Date 💠	Posted \$
		•					•	
>		Sep 2014	20140918115918	Kualiti Alam Sdn Bhd	HQ Officer	1	18/09/2014	Draft
>		Sep 2014	20140915162855	Kualiti Alam Sdn Bhd	HQ Officer	1	15/09/2014	Draft
>		Sep 2014	20140915162805	Kualiti Alam Sdn Bhd	HQ Officer	1	15/09/2014	Draft
>		Sep 2014	20140915152641	Kualiti Alam Sdn Bhd	HQ Officer	1	15/09/2014	Draft
>		Sep 2014	20140910192903	Kualiti Alam Sdn Bhd	HQ Officer	1	10/09/2014	Draft



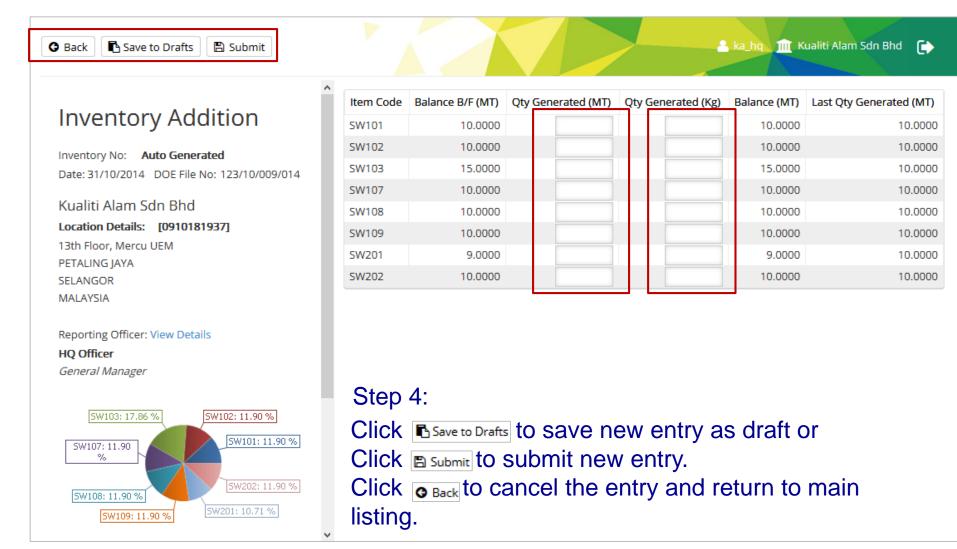
Waste Generator is allows to add inventory + New, view drafted inventory Praft,

and view submitted inventory Submitted .

Inventory – addition

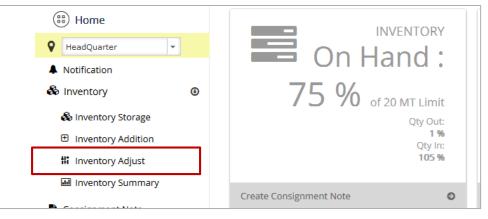
Step 3: To add inventory, click + New button.

Step 4: Fill in Qty Generated in (MT) or in (KG) of each item code.



Inventory – Adjustment

Step 1: To access Inventory Adjustment screen, click **H** Inventory Adjust.



Step 2: Inventory Adjustment listing will be displayed

+	New	🕑 Draft 🗹	Submitted Q Filter			🐣 ka_hq 🏦 Kualiti Alam Sdn Bhd 🕞				
		Period \$	Adjustment No 🔅	Adjustment Date 👙	Company Name 🔶	Officer Name 🔶	Designation 🔶	Posted		
		•		•						
>		Oct 2014 20141008010917		08/10/2014	Kualiti Alam Sdn Bhd	HQ Officer	General Manager	Submitted		



Waste Generator is allows to create new inventory adjustment **+** New, view drafted inventory adjustment **Praft** and submitted inventory adjustment **Submitted**.

Inventory Adjustment

Step 3: Click + New button and a window form will display on the screen.

🕒 Back 💽 Save to Drafts 🖺 Submit						🛓 pc	esb 🏦 PETRONAS CHEMICA	LS ETHYLENE		
	1tem Code	Balance B/F (MT)	Balance Qty (MT)	Balance Qty (Kg)	Qty Variance (MT)	Remark	Last Qty Generated (MT)	Last Qty Out (MT)		
Inventory Adjustment	SW102	1.1010					0.0091	0.1829		
Notification No: Auto Generated	SW103	0.0000					0.0000	0.0000		
Date: 17/11/2014 DOE File No: (B)T:35/119	SW109	0.0000					0.0000	0.0000		
104/001	SW110	0.0000					0.0000	0.0000		
Remark:	SW201	0.0000					0.0000	0.0000		
	SW202	0.0000					0.0000	0.0000		
	SW305	0.0000					0.0000	0.0000		
	SW309	0.0000					0.0000	0.0000		
	SW311	0.0000					0.0000	0.0000		
PETRONAS CHEMICALS ETHYLENE SDN. BHD.	SW321	0.0000					0.0000	0.0000		
Location Details: [1103T14303931]	Page 1 of 2 (20 items) (1 2)									
Location Details. [1105114505951] Lot 3834, Kawasan Bukit Tengah, Km 105,										
KEMAMAN										
TERENGGANU										
MALAYSIA										
Percerting Officer: View Details										
Reporting Officer: View Details PCESB Officer										
Supervisor										

Inventory Adjustment

Step 4: Fill in Balance Qty in either MT or KG in respective item code. Fill in Remark if any.

Item Code	Balance B/F (MT)	Balance Qty (MT)	Balance Qty (Kg)	Qty Variance (MT)	Remark
SW102	1.1010				
SW103	0.0000				
SW109	0.0000				

G Back Save to Drafts 🖺 Submit

Notification No: Auto Generated

Inventory Adjustment

Date: 17/11/2014 DOE File No: (B)T:35/119

PETRONAS CHEMICALS ETHYLENE

Location Details: [1103T14303931] Lot 3834, Kawasan Bukit Tengah, Km 105,

/104/001

Item Code	Balance B/F (MT)	Balance Qty (MT)	Balance Qty (Kg)	Qty Variance (MT)	Remark	Last Qty Generated (MT)	Last Qty Out
SW102	1.1010					0.0091	C
SW103	0.0000					0.0000	C
SW109	0.0000					0.0000	C
SW110	0.0000					0.0000	C
SW201	0.0000					0.0000	(
SW202	0.0000					0.0000	0
SW305	0.0000					0.0000	C
SW309	0.0000					0.0000	C
SW311	0.0000					0.0000	(
SW321	0.0000					0.0000	(

PCesb m PETRONAS CHEMICALS ETHYLENE

F

Step 5:

- Click Save to Drafts to save new entry as draft or
- Click Submit to submit new entry.
- Click G Back to cancel the entry and return to main listing.

Reporting Officer: View Details

PCESB Officer Supervisor

SDN. BHD.

KEMAMAN TERENGGANU

MALAYSIA

Remark:

Inventory Reused

G Back 🖪 Save to Drafts 🖺 Submit

	Item Code	Item Name	Balance B/F (MT)	Qty Reused (MT)	Qty Reused (Kg)	Balance (MT)	Remark	Last Qty Reused (MT)
Inventory Reused	SW102 Waste of lead acid batteries		14.0000			14.0000		1.0000
Inventory No: Auto Generated Date: 20/05/2015 DOE File No: 38/432/100/010	SW103	Dry Cell Batteries	0.0000			0.0000		0.0000
	SW104	Dross from casting process	0.0000			0.0000		0.0000
Reason: *	SW110	Waste from electrical&electronic	0.0000			0.0000		0.0000
	SW204	IETS Sludge	0.0000			0.0000		0.0000
	SW206	Spent inorganic acids	0.0000			0.0000		0.0000
	SW207	Sludge containing fluoride	0.0000			0.0000		0.0000
Perodua Manufacturing Sdn. Bhd.	SW305	Spent lubricating oil	0.0000			0.0000		0.0000
Location Details: [1009B32239771]	SW306	Spent hydraulic oil	0.0000			0.0000		0.0000
Perodua Automotive Centre,	SW307	Spent mineral oil-water emulsion	0.0000			0.0000		0.0000
SELANGOR	SW309	Oil water mixture	0.0000			0.0000		0.0000
MALAYSIA	SW310	Sludge from mineral oil storage tank	0.0000			0.0000		0.0000
Reporting Officer: View Details	SW312	Oily residue from automotive workshop,oil@grease interceptor	0.0000			0.0000		0.0000
Supervisor	SW315	Tar or tarry residues	0.0000			0.0000		0.0000
	SW322	Waste of non-halogenated organic solvents	0.0000			0.0000		0.0000
	SW327	Spent Coolant	0.0000			0.0000		0.0000
	SW403	pharmaceutical waste	0.5000			0.5000		0.0000
No Data to Display Pie Chart	SW404	Clinical waste	0.0000			0.0000		0.0000
No Data to Display Ple Chart	SW406	Slag and ashes from scheduled waste incinerator	0.0000			0.0000		0.0000
	SW409	Disposed containers contaminated with chemicals&SW	0.0000			0.0000		0.0000
	SW410	Rags,plastics,papers@filters contaminated with SW	0.0000			0.0000		0.0000
	SW416	Sludge of paint	0.0000			0.0000		0.0000
	SW417	Waste of paint	0.0000			0.0000		0.0000
Summary: 0.0000 MT	SW418	Waste Cartridge	0.0000			0.0000		0.0000
Section 2.9	SW418	Waste of paint	0.0000			0.0000		0.0000
	SW422	A mixture of scheduled waste	0.0000			0.0000		0.0000
	SW426	Unregistered product	0.0780			0.0780		0.0000
	SW427	Mineral sludge including phosphating sludge	0.0000			0.0000		0.0000
								0.0000

🐣 azniyahya 🏦 Perodua Manufacturing 🕞

Inventory Reused Step 1: Fill in Qty Reused in MT or Kg in respective item code. Fill in Remark if any.

Item Code	Item Name	Balance B/F (MT)	Qty Reused (MT)	Qty Reused (Kg)	Balance (MT)	Remark
SW102	Waste of lead acid batteries in whole or crushed form	14.0000			14.0000	
SW103	Dry Cell Batteries	0.0000			0.0000	
SW104	Dross from casting process	0.0000			0.0000	
SW110	Waste from electrical&electronic	0.0000			0.0000	
SW204	IETS Sludge	0.0000			0.0000	
SW206	Spent inorganic acids	0.0000			0.0000	
SW207	Sludge containing fluoride	0.0000			0.0000	
SW305	Spent lubricating oil	0.0000			0.0000	

Step 2: Fill in Reasons (mandatory) Inventory Reused

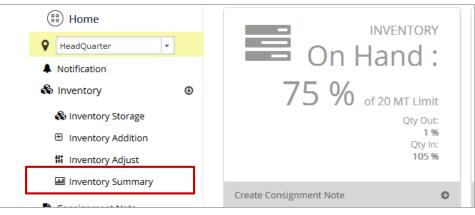
Inventory No: Auto Generated Date: 20/05/2015 DOE File No: 38/432/100/010 Reason: *

Step 3:

- Click Save to Drafts to save new entry as draft or
- Click Submit to submit new entry.
- Click G Back to cancel the entry and return to main listing

Inventory – Summary

Step 1: To access Inventory Summary screen, click III Inventory Summary



Step 2: Inventory Summary listing will be displayed

November ¥ 2014	► Print Forward				kij_mi 🏦 KLJ ENGINEERING	39M) SDN. 🕞
Waste Code	Opening Balance	Qty Generated	Qty Handling	Qty Adjust	Balance	Area
Ŷ	Ŷ	•	Ŷ	Ŷ	Ŷ	
SW102	15.9978	1.2000	2.0000	6.8000	21.9978	Storage A
SW103	0.0000	2.5000	0.8000	0.0000	1.7000	-
SW104	0.0000	1.5000	0.0000	0.0000	1.5000	
SW108	2.9000	0.0000	0.0000	0.0000	2.9000	Storage B



User can print the monthly summary listing of inventory

by clicking 🖶 Print button and

Click Forward to forward the monthly summary by email.

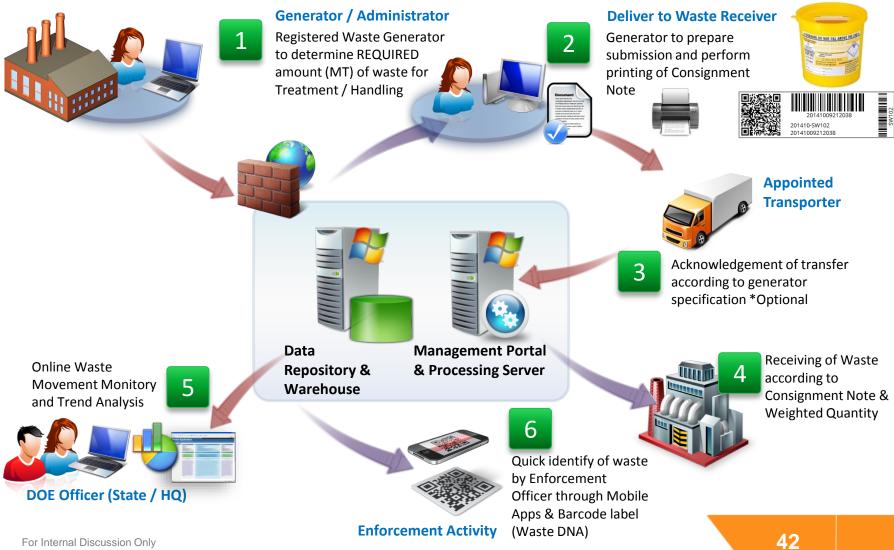
Review of Demo Results

What we have after Inventory Handling Process

- Quantity Generated of Registered Waste Code is Submitted
- Success Listing of Quantity Generated in Inventory Summary



Overview of Consignment Note & Transfer



Company Proprietary and Confidential

Demo – Consignment Note

		🛓 kij_mi 🏦 kij engineering 9M) SDN. 🕞
Home Malaka Branch		INVENTORY Due date Submission:
 Notification Inventory Storage Lo 	<u> </u>	INVENTORY Hand: Last Submission: Last Submiss
 Inventory A Inventory A Inventory A Inventory S 	Consignment Note	Waste Information Transporter Receiver Reselect Waste Code
Consignment III Report List €S	Trans. Type * : * CN No : Auto Generated Serial No : . Ref No : . Date : 17/11/2014 KLJ ENGINEERING 9M) SDN. BHD. Location Details : TK1 -46 PETALING JAYA SELANGOR .	SW108 Leaching residues from zinc processing in dust and sludges form Waste Name: * Waste Name: * Waste Origin Code: Qly on Hand: 2.8 Origin & Source Description: If Possible: Gost (RM): MT
	MALAYSIA Person in Charge Diana Tel No : 06819391 Fax No : 0390572993 Mobile No : Email : diana.huang8808@gmail.com Target Transfer Date •	Waste Component: Packaging Information: METAL SLUG Packaging • CONTAINER • Remark: Package Qty Image: Contrained on the state of the state

Consignment Note

Step 1: To access Consignment Note screen, click 📔 Consignment Note



Step 2: Consignment Note listing will be displayed

+ N	New C Draft Submitted	Received / Rejected	ter	👗 ka_hq	🏦 Kualiti Alam Sdn Bhd 🕞
	Waste Code	CN No	Ref No	Transaction Date	Waste Transporter
				.	
•	Status: Draft				
		20140919161150		19/09/2014 16:11:50	Meridian Recycling Sdn Bhd
	SW102	20140916230845		16/09/2014 23:08:45	Pantai Medivest Sdn Bhd
¥ .	Status: On Hold				
	SW201	20141014TJ5KE4		14/10/2014 19:02:11	Pantai Medivest Sdn Bhd
	Charles and Charles and the set				



Waste Generator is allows to create new consignment note + New view drafted consignment note rote raft, Submitted consignment note Submitted and View Received/Rejected consignment note Received/Rejected.

44

Consignment Note

Step 3: To create consignment note, click + New button and a window form will display on the screen

🕒 Back 🖪 Save	e to Draft 🛛 🖺 Submit					2 2252671 🏛	TENSIDCHEM SDN BHD
Consign	ment Note	Waste Information Tra	nsporter Receiver				
		Please double click to sele	ect desire Waste				
Trans. Type *	:	Waste Code	Waste Name	Waste Component	Waste Packaging	Quantity On Hand	Quantity On Hand Kg
CN No	: Auto Generated	SW102	Battery		BAT	30.0000	30000.0000
Serial No	:	SW307	Spent mineral oil-water emulsion		1	10.0000	10000.0000
Ref No	:	SW410	Rags, plastics, papers or filters contaminated with schedule		1	10.0000	10000.0000
Date	: 17/11/2014	SW501	Any residues from treatment or recovery of scheduled wastes		1	10.0000	10000.0000
	: [1002B22129271] ISHAMUDDIN 4, KAWASAN 20,						
Tel No	: 03-31761870						
Fax No	: 03-31761339						
Mobile No Email	: : tensidchem@chemspec.com.my						

Consignment Note

Steps of create consignment note:

- 3.1 Select Trans. Type by clicking down arrow.
- 3.2 Fill in Serial No (Optional).
- 3.3 Fill in Ref No (Optional).

(continue....)

Consignment Note		Waste Information	Transporter	Receiver
		Please double click t	o select desire V	/aste
Trans. Type *	:	Waste Code	2	Waste Name
CN No	: Auto Generated	SW102	Datter	-
Carlel Ma		SWIUZ	Batter	У
Serial No	:	SW307	Spent	mineral oil-water emulsion
Ref No	:	SW410	Rags,	plastics, papers or filters contaminat
Date	: 17/11/2014	SW501	Any re	esidues from treatment or recovery o

Consignment Note - Waste Information

- (.....Continue) Steps of create consignment note:
- 3.4 Navigate to Waste Information Tab and click to select Waste Code.
 - a) Waste Name is auto fill by default.
 - b) Fill in Waste Origin Code (Optional).
 - c) Fill in Origin & Source Description (Optional).
 - d) Fill in Waste Component (Optional).

```
(continue....)
```

Waste Information	Transporter	Receiver		
				Reselec
SW108 Leaching residu	ues from zin	c proces	sing in dust and sludges form	
Waste Name: *				
METAL SLUG	a)			
Waste Origin Code:				
b)				
Origin & Source Desc	ription:			
c)				
Waste Component:				
METAL SLUG	d)			

Consignment Note – Waste Information

(.....Continue) Steps of create consignment note – Waste Information:

- e) Click Reselect Waste Code if user want to re-make the selection of waste code.
- f) Fill in Type of Waste
- g) Fill in Qty in either MT or KG.
- h) Fill in If Possible in m3 (Optional).
- i) Fill in Cost in RM (Ringgit Malaysia) (Optional).
- j) Select Packaging by clicking down arrow.
- k) Fill in Package Qty (Optional).
- I) Click Next

1	11	× 1
ICOr	ntinue	<u> </u>
	ILLI IUC	/
`		

Γ	Waste Information Transp	oorter Receiver	e)		1						
	Reselect Waste Code										
		Last Transaction:	15/10/2014								
		Type of Waste: *	f) -								
		Qty on Hand:	2.8								
		Qty: *	G) MT = Kg								
		If Possible:	h) ^{m³}								
		Cost (RM):	i) /MT								
		Packaging Informa	ition:								
		Packaging *	CONTAINER - j)								
		Package Qty	k)	48							
			(D) Next								

Consignment Note - Transporter

(.....Continue) Steps of create consignment note – Waste Transporter:

Navigate to Transporter tab and double click to select desire Waste Transporter.

	aste Transporter		
DOE File No	Company	Industry	Lo
21323412341234	asdfsdfsadfafasdf	Air Transportation	HeadQuarter
DOE.1113201402	City Company		HeadQuarter
DOE1001201401	FFF Sdn Bhd	Construction	HeadQuarter
DOE1001201402	FFF Sdn Bhd	Construction	Location 2
DOE1001201403	FFF Sdn Bhd	Construction	Location 3
S(B)J38/410/100/005	MALAYSIA MARINE & HEAVY ENGINEERING SDN. BHD.	Land Transportation	HeadQuarter
23/MV/09/2014	Meridian Recycling Sdn Bhd	Construction	HeadQuarter
PMV/13/09/2014	Pantai Medivest Sdn Bhd	Construction	HeadQuarter
H5P4MYF	PT Abadi Sentosa	Agriculture/Farming	HeadQuarter

Consignment Note - Transporter

(.....Continue) Steps of create consignment note – Waste Transporter:

- a) Click Reselect Transporter if user want to re-make the selection of transporter
- b) Fill in Special Instruction/Notes if any.
- c) Select Driver NRIC No by clicking down arrow or fill in specify new Driver NRIC No and Driver Name.
- d) Select Vehicle No by clicking down arrow or fill in specify new Vehicle No.

(continue...)

Waste Information Transporter Receiver	a)	
	Reselect Transporter	
Meridian Recycling Sdn Bhd		DOE File No: 123/MV/09/2014
Address:	Contact Detail:	
Lot 39, Jalan PKNK 1/10	Siti Aisyah	
	Tel No:	
	Fax No:	04-4412868
Special Instruction / Note:	Mobile No:	
b)	Email:	
Transport Details:		
Driver NRIC No:	or specify new driver NRIC No:	Driver Name:
Vehicle No:	or specify new Vehicle No:	

Consignment Note - Transporter

(.....Continue) Steps of create consignment note – Waste Transporter:

- e) Specify Transport Date.
- f) Fill in Temporary Storage.

Transport Details:		
Driver NRIC No:	or specify new driver NRIC No:	Driver Name:
· · · · · · · · · · · · · · · · · · ·		
Vehicle No:	or specify new Vehicle No:	
· ·		
Transport Date:		
- e)		
Temporary Storage:		
f)		
,		

Consignment Note - Receiver

Steps of create consignment note – Waste Receiver

Navigate to Receiver tab and click to select Receiver.

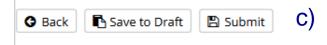
		▲ me_br O MATSUSH	IITA ELECTRIC COMPANY (MALAYSIA) BERHAD
Vaste Information Transporter Receiver			
Please click to select desire Waste Receiver			
DOE File No	Company	Industry	Location
DOE0001	Kualiti Alam	Hi-Tech Services	HeadQuarter
UEI/13/09/2014	Urban Environmental Sdn Bhd	Construction	HeadQuarter
	Select R	eceiver	

Consignment Note - Receiver

Steps of create consignment note - Waste Receiver

- a) Click Reselect Receiver to re-make the selection of receiver.
- b) Fill in Special Instruction/Notes if any.
- c) Click Save to Drafts to save new entry as draft or click Submit to submit new entry. Click G Back to cancel the entry and return to main listing.

	a me_br O MATSUSHITA ELECT	RIC COMPANY (MALAYSIA) BERHAD
	a) Reselect Receiver	
Urban Environmental Sdn Bhd Address: Lot 4, Jalan Gebeng 1/5	Contact Detail: Maisaroh Tel No: Fax No: +609-580 1285 Mobile No:	DOE File No: UEI/13/09/2014
Special Instruction / Note:	Email:	



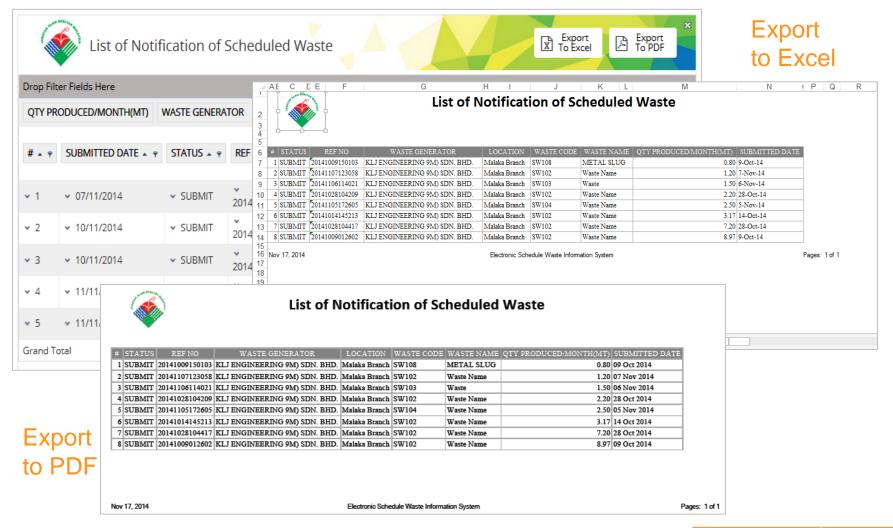
Review of Demo Results

What we have after Consignment Note Process

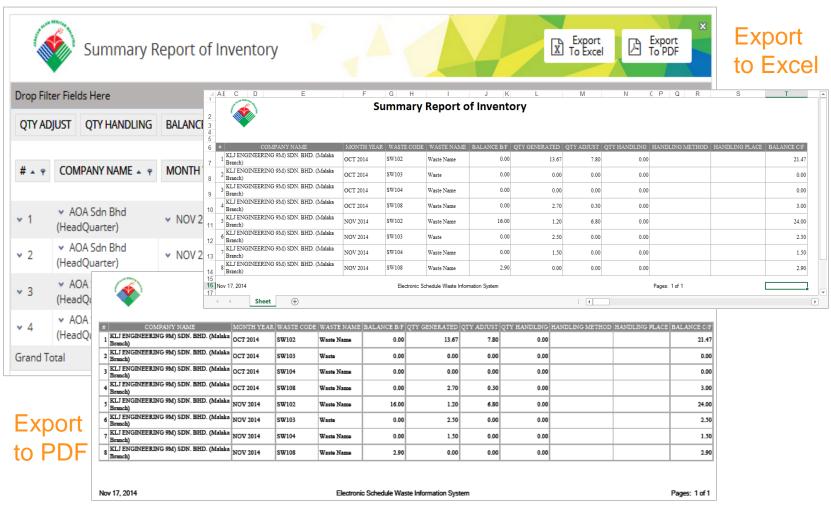
- One Consignment note is submitted
- Success Listing of Consignment Note
- Deduction of Waste Quantity
 - Balance of Inventory On Hand



Sample of Summary Report – Scheduled Waste



Sample of Summary Report – Inventory



Demo – Report List

		🔺 us_hq O Lithen Environmental Scin Bhd 🕞
Home HeadQuarter Pending Receiving	Pending: 54 % Completed:	Constreed
	Report List	Report Details
	No. Report Name 1 Summary Report of Consignment Note 2 Summary of Receiving 3 List of Notification of Scheduled Waste 4 Summary Report of Inventory	Report Type Report Code Report Description Filter by Add Remove
eSWIS		Field Name Value No data to display Show

Report

Step 1: To access Report List screen, click 🔳 Report List

Consignment Note	Create Consignment Note	0
🔳 Report List		
	Pending Inventory Addition	

Step 2: Report list will be displayed

por	t List	Report Details	
No.	Report Name	Report Type Filter by	-
1	List of Notification of Scheduled Waste	Papert Code	
2	Summary Report of Inventory	Report Code	
3	Summary Report of Consignment Note	Report	
4	Summary of Receiving	Description	
5	Waste Statement		
		Field Name Value	
		No data to display	
		Show	

Report

Procedure to view Report No. 1:

- 1. Click the "List of Notification of Scheduled Waste" to activate the screen
- 2. User can filter the report by select few criteria (e.g. Trans Date, Waste Code, Month, etc). Go to each of the individual boxes to select respective criteria.
- Add button to add filter or Remove button to remove selected 3. Click filter. Else click Clear button to clear all added filters from the list.
- Show button to run report. 4. Click
- 5. User can drag any desired field box to create a unique and handful report.
- Export button if user wish to have the report exported to an 6. Click the Export To PDF button to export to pdf file. Excel file. Else, click the 7. Click the \bowtie button to close the report.

Review of Demo Results

What we have after Report Listing Process

- Success List of Report
- Capable of Export to PDF or Excel File



Thank you. Q & A

